

# Agenda

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## Scrutiny Committee

This meeting will be held on:

Date: **Tuesday 14 October 2025**

Time: **6.00 pm**

Place: **Long Room - Oxford Town Hall**

**For further information** please contact:

Celeste Reyeslao, Scrutiny and Governance Advisor

☎ 07485 309899

✉ [DemocraticServices@oxford.gov.uk](mailto:DemocraticServices@oxford.gov.uk)

**Members of the public can attend to observe this meeting and.**

- may register in advance to speak to the committee in accordance with the [committee's rules](#)
- may record all or part of the meeting in accordance with the Council's [protocol](#)

Information about speaking and recording is set out in the agenda and on the [website](#)

Please contact the Committee Services Officer to register to speak; to discuss recording the meeting; or with any other queries.

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[mycouncil.oxford.gov.uk](https://mycouncil.oxford.gov.uk).*

*All public papers are available from the calendar link to this meeting once published*

## Committee Membership

Councillors: Membership 12: Quorum 4 substitutes are permitted.

Councillor Alex Powell (Chair)

Councillor Mike Rowley (Vice-Chair)

Councillor Mohammed Altaf-Khan

Councillor Mohammed Azad

Councillor Tiago Corais

Councillor Chris Jarvis

Councillor Dr Amar Latif

Councillor Katherine Miles

Councillor Edward Mundy

Councillor Simon Ottino

Councillor Asima Qayyum

Councillor Anne Stares

Apologies and notification of substitutes received before the publication are shown under *Apologies for absence* in the agenda. Those sent after publication will be reported at the meeting. Substitutes for the Chair and Vice-chair do not take on these roles.

# Agenda

		Pages
1	<b>Apologies for absence</b>	
2	<b>Declarations of interest</b>	
3	<b>Chair's Announcements</b>	
4	<b>Minutes of the previous meeting</b>	9 - 18
	The Committee is asked to approve the minutes of the meeting held on 9 September 2025 as a true and accurate record.	
5	<b>Addresses by members of the public</b>	
	Public addresses relating to matters of business for this agenda. Up to five minutes is available for each public address.	
	The request to speak accompanied by the full text of the address must be received by the <a href="#">Director of Law, Governance and Strategy</a> by 5.00 pm on Wednesday, 8 October 2025.	
6	<b>Councillor addresses on any item for discussion on the Scrutiny agenda</b>	
	Councillor addresses relating to matters of business for this agenda. Up to five minutes is available for each address.	
	The request should be received by the <a href="#">Director of Law, Governance and Strategy</a> by 5.00 pm on Wednesday, 8 October 2025.	
7	<b>Project Approval and Delegations for Westlands Drive and Halliday Hill affordable housing scheme</b>	19 - 28
	Cabinet, at its meeting on 22 October 2025, will consider a report to seek project approvals and delegations for Westland Drive and Halliday Hill affordable housing scheme.	
	Councillor Linda Smith, Cabinet Member for Housing and Communities, Nerys Parry, Director of Housing and have been invited to present the	

report and take part in discussions.

The Committee is asked to consider the report and agree any recommendations.

*Appendix 2 contains exempt information pursuant to Paragraph 3 of Part 1 of Schedule 12A of the Local Government Act 1972. To discuss this item, it will be necessary for the Committee to pass a resolution to exclude the press and public from the meeting in accordance with the provisions of Section 100A(4) of the Local Government Act 1972, specifying the grounds on which their presence could involve the likely disclosure of exempt information as described in specific paragraphs of Part 1 of Schedule 12A of the Act if and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.*

(The Access to Information Procedure Rules – Section 15 of the Council’s Constitution – sets out the conditions under which the public can be excluded from meetings of the Council)

## **8 Anti-Social Behaviour Policy**

29 - 104

Cabinet, at its meeting on 22 October 2025, will consider a report to seek approval for the Anti-Social Behaviour Policy.

Councillor Lubna Arshad, Cabinet Member for A Safer Oxford, and Richard Adams, Community Safety Service Manager have been invited to present the report and take part in discussions.

The Committee is asked to consider the report and agree any recommendations.

## **9 Annual Safeguarding Report**

105 -  
128

The Community Safety Service Manager has submitted the Annual Safeguarding Report to note the key achievements of the Safeguarding work delivered through Oxford City Council during 2024/25.

Councillor Lubna Arshad, Cabinet Member for A Safer Oxford, Richard Adams, Community Safety Service Manager and Laura Jones, Safeguarding Coordinator have been invited to present the report and take part in discussions.

The Committee is asked to consider the report and agree any recommendations.

## **10 Scrutiny Work Plan**

The Work Plan is driven to a very large extent by the [Cabinet Forward](#)

[Plan](#). The Scrutiny Committee agrees its priorities for items coming onto the Forward Plan, which then form part of its Work Plan.

The Committee is recommended to confirm its agreement to the Work Plan, or agree any amendments as required.

*This will be published as a supplemently agenda ahead of the meeting.*

## 11 Cabinet responses to Scrutiny recommendations

129 -  
138

At its meeting on 17 September 2025, Cabinet considered the following reports from Scrutiny and made responses to the recommendations:

- Citizen and Community Engagement Policy
- Temporary Accommodation Placement Policy
- Heat Network Update
- Local EV Infrastructure

The Committee is asked to:

1. **Note** Cabinet's responses to its recommendations.

## 12 Endorsement of Recommendations from Working Groups

Since the Scrutiny Committee's previous meeting on 9 September, the following Working Groups have met:

- Finance and Performance Working Group (11 September 2025)

The Committee is asked to:

1. **Endorse** the recommendations from Working Groups.

## 13 Dates of future meetings

### Scrutiny Committee

- 5 November 2025 (Special)
- 11 November 2025
- 2 December 2025
- 13 January 2026

- 3 February 2026
- 10 March 2026
- 7 April 2026

**All meetings start at 6:00 pm.**

## **Information for those attending**

### **Recording and reporting on meetings held in public**

Members of public and press can record, or report in other ways, the parts of the meeting open to the public. You are not required to indicate in advance but it helps if you notify the Committee Services Officer prior to the meeting so that they can inform the Chair and direct you to the best place to record.

The Council asks those recording the meeting:

- To follow the protocol which can be found on the Council's [website](#)
- Not to disturb or disrupt the meeting
- Not to edit the recording in a way that could lead to misinterpretation of the proceedings. This includes not editing an image or views expressed in a way that may ridicule or show a lack of respect towards those being recorded.
- To avoid recording members of the public present, even inadvertently, unless they are addressing the meeting.

Please be aware that you may be recorded during your speech and any follow-up. If you are attending please be aware that recording may take place and that you may be inadvertently included in these.

The Chair of the meeting has absolute discretion to suspend or terminate any activities that in his or her opinion are disruptive.

### **Councillors declaring interests**

#### **General duty**

You must declare any disclosable pecuniary interests when the meeting reaches the item on the agenda headed "Declarations of Interest" or as soon as it becomes apparent to you.

#### **What is a disclosable pecuniary interest?**

Disclosable pecuniary interests relate to your\* employment; sponsorship (ie payment for expenses incurred by you in carrying out your duties as a councillor or towards your election expenses); contracts; land in the Council's area; licenses for land in the Council's area; corporate tenancies; and securities. These declarations must be recorded in each councillor's Register of Interests which is publicly available on the Council's website.

#### **Declaring an interest**

Where any matter disclosed in your Register of Interests is being considered at a meeting, you must declare that you have an interest. You should also disclose the nature as well as the existence of the interest. If you have a disclosable pecuniary interest, after having declared it at the meeting you must not participate in discussion or voting on the item and must withdraw from the meeting whilst the matter is discussed.

#### **Members' Code of Conduct and public perception**

Even if you do not have a disclosable pecuniary interest in a matter, the Members' Code of Conduct says that a member "must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself" and that "you must not place yourself in situations where your honesty and integrity may be questioned". The matter of interests must be viewed within the context of the Code as a whole and regard should continue to be paid to the perception of the public.

\*Disclosable pecuniary interests that must be declared are not only those of the member her or himself but also those member's spouse, civil partner or person they are living with as husband or wife or as if they were civil partners.